

UNION HILL ISD  
BOARD OF TRUSTEES  
REGULAR MEETING  
FEBRUARY 7, 2013  
6:00 P.M.

**Members Present:**

Mary Gipson	Sheila Johnson	Jackie Johnston
James Grunden	Bobbie Mauk	James Parker
Chuck Montgomery		

**AGENDA:**

I. Meeting opened at 6:00 P.M.                      Prayer: Bobbie Mauk

II. Guests present were: Karen Saunders, HS Principal, Brad Watson, Elementary Principal, Don Sinuefield, Maintenance/Transportation Supervisor, Velma Clay, Teacher, Scott Cook, Dwight Cook and Keri Downs, Community Members.

There were no concerns for Open Forum

III. Minutes from the previous meeting on January 10, 2013 were presented and reviewed.

**A motion by James Grunden and a second by Mary Gipson to approve minutes from January 10, 2013 as read. Motion carries unanimously.**

**IV. Items:**

1. Supt. Richardson reviewed the Legal/Local Policy Update 96 with the board. The policy deals with school board development, instructional matters, and student attendance.

**A motion by Chuck Montgomery and second by Mary Gipson to adopt Legal/Local Policy Update 96 on the recommendation of Supt. Richardson. Motion carries unanimously.**

2. Supt. Richardson updated the board on measures being taken for further district security. She reported about the training we had during staff development on January 18, 2013. The principals are doing drills on the campuses such as bomb threats, fire, tornado. They continue to review the

Emergency Operations Plan. Bids are being taken on auto lock security doors for all the main entries to the main buildings on campus. The cost is approximately \$4,700.00 per entry. After installation a \$95.00 monthly monitoring fee would be assessed. Once these are in place the next phase will be to work on the gate entry.

3. Supt. Richardson and Principals Saunders and Watson reviewed for the board and visitors the AEIS Report that is required to be read publicly each year. They covered many areas of the report from attendance, scores and teacher student ratios. They explained that the data was based on the 11-12 school year.
4. Supt. Richardson discussed with the board the problems with the Local Policy EI, EIA and EIC concerning the 15% testing rule.

**A motion by James Grunden and second by Bobbie Mauk to suspend portions of the EI, EIA and EIC Local Policies concerning the 15% grading policy for STAAR End of Course examination as recommended by Supt. Richardson. Motion carries unanimously.**

5. Supt. Richardson brought to the board the annual resolution between Upshur County and Union Hill ISD. The resolution just gives permission for the county to assist the district if needs were to arise.

**A motion by Chuck Montgomery and second by Sheila Johnson to approve the Interlocal Agreement between Upshur County and Union Hill ISD for 2013. Motion carries unanimously.**

6. Donald Sinuefield, Maintenance/Transportation Director discussed with the board areas of his departments needing attention. He explained the work needing to be done to the HS field house. Repairs to the showers exposed many areas of concern. It will cost \$3,300.00 just to tear out portions of the field house to see what all needs to be done. The total project could exceed \$15,000.00 to restore these areas. The board asked the cost of building a new fieldhouse. Mr. Sinuefield said it would run approximately \$164 a square foot to build which would be far more costly than repairs. Mr. Sinuefield explained he and Supt. Richardson would have a transportation needs list at the board meeting in March. Representatives would also be here to provide information concerning the new propane buses.

**A motion by James Grunden and second by Mary Gipson to proceed with the demolition on the field house with Larry Gilliam Construction at the cost of \$3,300.00. Motion carries unanimously.**

## **V. SUPERINTENDENT'S INFORMATION REPORT**

Information on the following items was sent home in monthly board packets. All items were open for further discussion during the meeting.

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|--|---|
| 1. District Enrollment                             | 297 Dist    165 Elem    132 HS  |
| 2. TASB School Board Wkshop<br>Tyler, Feb. 7, 2013 | Supt. Richardson commended the board for their commitment to attend this workshop. She was so happy to see the entire board attend and receive the 5 hours of training.   |
| 3. Open House: March 7, 2013                       | Supt. Richardson informed the board that Open House would be held on March 7, 2013 the same night as the board meeting from 5:30-6:30 p.m.  |
| 4. Texas Health Inspection Report--Caft.           | The cafeteria had a recent surprise inspection and reported no findings and scored 100% on their score card to the state. Supt. Richardson commended the ladies making up our cafeteria staff for a superb job and the hard work they do each day for the district. |
| 5. Baseball Schedules                              | Baseball/Softball schedules were provided to the members. Track meets will begin in March.  |
| 6. Accreditation Ratings                           | Thus far there remains no criteria for ratings for the 2012-13 school year.   |

**VI. FINANCIAL REPORTS:**

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|----------------------|----------------|
| 1. Accounts Payable  | \$ 57,850.27   |
| 2. Tax Collection    | \$ 686,641.81  |
| 3. Investment Report | \$2,194,180.10 |
| 4. Cash Flow Sheet   | Reviewed       |

**A motion by Mary Gipson and second by James Grunden to approve the financial reports. Motion carries unanimously.**

VII. The board convened into closed session at 7:25 p.m. under Texas Open Meetings Act, Texas Government Code, (TEC 551.074/TEC 551.075)

VIII. The board reconvened into open session at 8:55 p.m. on Thursday, February 7, 2013 to take possible action on items discussed in closed session.

**A motion by James Grunden and second by Chuck Montgomery to accept the resignation of Jerry Brakel as Teacher/AD effective February 15, 2013. Motion carries unanimously.**

VIII. Adjournment

**A motion by James Grunden and second Chuck Montgomery to adjourn the meeting at 8:57 p.m. on Thursday, February 7, 2013. Motion carries unanimously.**

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**James Parker, Board President**

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**Jackie Johnston, Board Secretary**

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**Mary Gipson, Board President**

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**Loy DeMoss, Board Secretary**